

Associate Medical Writer – Helios Global Group

Business Type: Medical Communications Group (Multiple Agencies)

Job Type: Medical Writing

Job Level: Entry Level

Position: Full Time

Salary: Competitive

Location: Cheshire (Alderley Edge), central Manchester, Oxford

Job Details:

Founded in 2015, Helios has grown from a single agency (Helios Medical Communications) into a large group (the Helios Global Group), comprising four separate agencies: Helios, Selene, Apollo and Cogentia.

We now have offices in five locations (Alderley Edge UK, central Manchester UK, Oxford UK, Cambridge UK and Connecticut USA). Previously, we ranked as the 17th fastest-growing UK company in the Virgin Atlantic Sunday Times Fast Track 100, have been winners of the Alantra Pharma Fast 50 (the fastest-growing privately owned company in the Analytics, Insights and Communications category), and we are in the Top 10 of female-founded UK businesses.

The core responsibility of an Associate Medical Writer is to produce high-quality, well written and accurate scientific content that meets our clients' needs. The role involves developing content for a broad range of project types (eg slide decks, reports, digital outputs, publications, content for client meetings [such as advisory board and symposia], and training materials). You will typically work within one or two account teams alongside other colleagues with varying levels of experience.

What we are looking for:

- PhD, MSc or BSc in a biological, biomedical, pharmacological or medical discipline.
Please note that chemistry graduates will only be considered if there is a strong biological or medical component to their degree
- Excellent English language and grammatical skills
- Excellent attention to detail
- Excellent communication skills
- Excellent problem-solving skills
- Excellent teamworking skills
- Excellent time management

The successful candidate will possess a 'can-do' attitude, be responsive to feedback, and be able to thrive in a fast-paced and dynamic work environment. Prior experience (outside academia) of writing and/or project management is desirable.



HELIOS
GLOBAL GROUP

Training and personal development are important parts of working at Helios, supporting our ethos of 'aiming for excellence' and 'being a great place to work'. There is a lot to learn in the world of medical communications, so we offer core inductions and training to all new members. We also know that everyone learns in different ways and at different speeds, so our on-the-job training and development is bespoke to you. New training is offered on a one-to-one and ongoing basis, as needs arise.

If you are looking for a rewarding career, where you can make a real difference, where no 2 days are the same and where you will be challenged and stretched in a dynamic yet supportive team environment, please send your CV and covering letter to recruitment@heliosglobalgroup.com